



OFFICE OF THE
MUNICIPAL COUNCIL, KEONJHARGARH
At/P.O.-Keonjhargarh, Dist.-Keonjhar, Odisha, Pin-758001
Phone/Fax: (06766) 255413, E-mail:-keonjharm.hud@rediffmail.com

Letter No.5509 /KGM

Dt: 30.03.2026

To

**The Undersecretary to Govt. ,
Information and Public Relation Department.**

Government of Odisha , Bhubaneswar .

e-mailID :- ipr.advt@gmail.com/iprnews@gmail.com

Sub :- Publication of the **Quotation Call Notice** No 5505 /KGM Dtd 30/03/2026 in respect of Keonjhargarh Municipality .

Sir,

In inviting a reference to the subject cited above , I am to submit herewith the **Quotation Call Notice** No 5505/KGM Dtd 30/03/2026 for one time publication in any Two leading local Odia daily News Paper limiting the size within 150 sqcm space as required under provision of OPWD Code amended vide Works Department circular No – 17823 / dtd. 11.10.2006 .

Therefore , I request you to kindly take necessary steps for Publication of the said **Quotation Call Notice** limiting the size as mentioned above for **one time publication in any Two leading local Odia daily News Paper** before dt 02.04.2026 for wide circulation . Copy of the News Paper wherein the advertisement is published may please be sent to this office for information and necessary action and submit the Bill in duplicate for necessary payment at this end .

Yours faithfully

Executive officer
Keonjhargarh Municipality

[Signature]
20/03/26

30.3.26



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MUNICIPAL COUNCIL, KEONJHARGARH

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Letter No. 5505/KGM

Date- 30.03.2026

QUOTATION CALL NOTICE FOR HIRING OF VEHICLES

The Executive Officer, Keonjhargarh Municipality on behalf of Keonjhargarh Municipal Council, Dist-Keonjhar invites sealed quotations from the intending Lorry / truck owners/ transporters/ transport agencies having valid GST Registration number, PAN Card, fast tracking bank facility etc for engagement of Lorry / trucks in Wealth Centers' of Keonjhargarh Municipality for transportation of "Non- Saleable Plastic Waste" to Dalmia Cement factory, Rajgangpur . The Quotations papers can be obtained from the office of the Municipal Council, Keonjhargarh during office hours from **dt. 13.04.2026 to Dt.16.04.2026 up to 11.00 AM** (expect Government Holidays) or can be downloaded from the office website (www.keonjhargarhmc.in) on payment of Rs 5,000/- (Rupees Five Thousand) only (Non- Refundable) as cost of Bid Documents in form of DD and Rs 10,000/- (Rupees Ten Thousand)only as EMD in shape of D.D / F.D / TDR duly pledged in favour of Executive Officer, Keonjhargarh Municipality from any Nationalized Scheduled Bank to be drawn at Keonjhar . The Quotations in the prescribed format (in ANNEXURE I) accompanied with all documents will be received from **Dt.13.04.2026 to Dt.16.04.2026 up to 11:00 AM** (expect Government Holidays) in the office of the undersigned by only Speed Post /Courier. The Quotations will be opened on **Dt.16.4.2026 at 12:30 PM** in the presence of the tenderers or their authorized representatives, who wish to be present at the time of opening of the tender. In case this date happens to be closed for any reason, the tender will be opened on the immediate next working day at the same designated place and time. The rates should be quoted clearly both in words and figure including all taxes, all charges, loading and unloading etc. but excluding GST. The GST will be paid as per present rate as declared by the Government time to time. No quotation will be entertained after scheduled date & time. The authority will not be held responsible for any postal delay or any reason for non-submission of bid document in the office. **The bidders may also quote their rates on own letter pad in prescribed formats.**

The undersigned reserves the right to reject any or all tenders without assigning any reasons thereof. The tender can be seen in the office website of Keonjhargarh Municipality i.e. www.keonjhargarhmc.in

Sd/-
Executive Officer,
Keonjhargarh Municipality

GENERAL INFORMATION FOR HIRING VEHICLES

Sl No	Description	
01	Registration No. of Vehicle	
02	Type of Vehicle (AC/Non-AC)	
03	Year of Manufacture	
04	Model	
05	Date of registration	
06	Name & complete address of the owner of vehicle with Mobile No	
07	Fitness Certificate validity	
08	Permit validity	
09	Insurance validity	
10	Name / Address of the Driver with Contact No	
11	D.L. No. & Validity of the D.L. of the Driver	

"I agree to abide by the terms and conditions for engagement of the vehicles and will also abide by any further terms and conditions that may be decided by the Department on the purpose. Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the Quotationer/Tenderer


 Executive Officer
 Keonjhar Municipal
 30/03/26

Terms and Conditions for hiring of Vehicle:-

The Agency's Obligations:

1. The selected agency shall agree to the terms and conditions of the contract and shall ensure full compliance to them.
2. Agency agrees to provide quality services as per SLAs mentioned in the contract.
3. The Authority is not responsible for any kind of break-down, servicing & repairs of the assigned vehicle and all the above items will be solved at their own cost.
4. Service provider at his own cost shall make alternate arrangement by providing similar or higher class of vehicle(s) for which agreement is entered into. Failure to do so will evoke penalty or possible termination of contract.
5. The Agency shall not be allowed to sub-let the contract.
6. The Agency shall only provide vehicles which shall have the comprehensive insurance coverage.
7. Police verifications for deployed driver shall be ensured by the Agency.
8. The toll gate charge, parking charge, if any during the travel shall be borne by the agency and are to be paid by the driver at the point of charging.
9. The non-Saleable waste has to be delivered only at the designated places i.e. Dalmia Cement Factory, Rajgangpur.
10. The Loading, unloading and all other charges towards payment of Driver, Toll Tax and any other charges have to be borne by the Party. The Rate should be inclusive of all charges like fuel, Driver, Helper, Toll gate Charges and all labour charges for loading and unloading etc. and any requirement during the to and fro journey. No extra payment will be borne by the undersigned.
11. Full Loaded truck will be considered as one Trip.
12. The bidders may also quote their rates on own letter pad in prescribed formats.
13. The bidders are requested to submit all valid documents as required in the quotation call notice including the original documents in support of cost of quotation paper and towards cost of EMD. Otherwise, the quotation will be rejected.
14. The undersigned shall not be held responsible for any kind of accident or natural calamity and no payment will be made in this regard.
15. The undersigned shall not be responsible for any kind of fine like traffic violation, over speeding, wrong parking, drink & drive etc. by any staff of owner or his authorized person and no payment will be made regarding this.
16. The parties are requested to visit the site prior to submission of the bid.
17. The parties will have to obey all Govt. Rules declared time to time.

Executive Officer
Keonjhar Municipal Corporation

30/03/26

QUOTATION PAPER

SI No	Items	Quantity	Unit	Rate in Figure	Rate in Wards	Remarks
1	Engagement of Lorry / trucks in Wealth Centers of Keonjhargarh Municipality for transportation of "Non-Saleable Plastic Waste" to Dalmia Cement factory, Rajgangpur including Loading, unloading and all other charges towards payment of Driver, Fuel, Toll Tax etc. And any other charges					
(a)	For twelve Wheeled Truck	01	Per Trip			
(b)	For Forteen Wheeled Truck	01	Per Trip			

1. No. of Corrections :-
2. No . of Overwritting :-
3. No . of cuttings :-

Signature of the Quotationer with date

Executive Officer
Keonjhargarh Municipality


30/03/26